

Dana Clark, Principal / Lead Person
David Block, Business Administrator

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WEDNESDAY, MARCH 20, 2024
7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	_____ Judy Khan, President	_____ Felise Matlock, Vice-President
	_____ Aree Booker	_____ Glenn Coley
	_____ Christopher McEvilley	
	_____ Dana Clark, Lead Person	_____ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Ms. Dana Clark – Organization & Curriculum
Educational Report (**Attachment #1**)

Mr. David P. Block Update – Business Office Updates

INSTRUCTIONAL REPORT:

Enrollment Report - (**Attachment #2**)

RECOMMENDATIONS OF THE PRINCIPAL / LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for January 24, 2024 (**Attachment #3**):

Motion _____

Second _____

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

B. Personnel

B1. RESOLUTION TO ACCEPT THE RESIGNATION OF SCHOOL NURSE, MR. SHPETIM KAPAJ, EFFECTIVE MARCH 19, 2024

Motion by _____ Seconded by _____ to accept the resignation of School Nurse, Shpetim Kapaj effective March 19, 2024, as per his email dated February 27, 2024.

Roll Call:

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

C. Instructional

B2. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the following school journeys.

March 21, 2024 Denardo / Cibischino	Liberty Science Center 3rd Grade Students	Jersey City, NJ Admission: \$573.50 / Bus: \$800
May 22, 2024 Goldman	The Lion King 24 Chorus Students	New York, NY Admission: \$2,889 / Bus: TBD
June 5, 2024 Hartman / Goldman	Buehler Challenger Center 5 th Grade Students	Paramus, NJ Admission: \$2,580 / Bus: TBD

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following –

Bill's List for FY24 (**Attachment #4**)

Board Secretary's Report for January 31, 2024 (**Attachment #5**)

Roll Call:

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

D2. APPROVAL OF REVISED FISCAL YEAR 2024 BUDGET

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the revised FY 24 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the revised FY 24 budget is approved. (**Attachment #6**)

Motion _____ Second _____

Roll Call:

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

D3. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented by David Block, School Business Administrator, with a request for an application for a SEMI waiver for the 2024-2025 school year; and

WHEREAS, his investigation of the program identifies a negligent financial gain for EPCS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the application for a waiver from the SEMI program is approved. (**Attachment #7**)

Motion _____ Second _____

Roll Call:

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

D4. APPROVAL OF THE ENGLEWOOD ON THE PALISADES CHARTER SCHOOL 2022-2023 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2023 prepared by Jump Perry and Company, L.L.P. for Englewood on the Palisades Charter School; and

WHEREAS, a corrective action plan is not needed as there were no recommendations of the audit;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the FY 23 Annual Comprehensive Financial Report and Corrective Action Plan is approved. (**Attached Separately**)

Motion _____ *Second* _____

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, April 17, 2024 at 7:30 pm

Adjourn

Motion by _____, seconded by _____, to adjourn at ____pm.
Ayes_____ Nays_____